

## MALMESBURY TOWN COUNCIL

Minutes of the **Policy and Resources** Committee Meeting

Held in Malmesbury Town Hall on **Wednesday 3<sup>rd</sup> January 2024 at 7 pm**

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**Present;** Cllrs W Jones, C Ritchie, P Exton, G Grant, J Slade & R Hastings

**Also present:** Claire Mann (Town Clerk) & Andy Kyte (Malmesbury River Valleys Trust)

**In the absence of Cllr D’Arcy, Cllr Jones Chaired the meeting**

**PR/24/01 To receive Declarations of Interest**

None declared.

**PR/24/02 To receive apologies**

Apologies received from Cllrs Smith, D’Arcy & Crawford-Price.

**PR/24/03 Public Question time in respect of items on the agenda**

None

*It was resolved to bring item 8 forwards*

**PR/24/04 To consider grant funding application form the Malmesbury River Valleys Trust**

Following discussion it was agreed that £600 would be granted to the Malmesbury River Valleys Trust.

*Andy Kyte left the meeting.*

**PR/24/05 To approve minutes of the meetings held on the 6<sup>th</sup> December 2023**

It was noted that minute reference PR/23/157 should have read ‘repairs and replacements’. The minutes were approved and signed as a correct record subject to this amendment.

**PR/24/06 To note income & expenditure report**

The report was noted by Members.

**PR/24/07 To note amendment to tax base for 2024/25 and resulting difference per household**

It was resolved that the budget would be re-presented to Full Council on the 16<sup>th</sup> January with the revised tax base figure (2269.16) to determine whether the Town Council will amend its precept request (£538,852.00) as agreed on the 14<sup>th</sup> December 2023, based on previously circulated tax base of 2250.16.

**PR/24/08 To consider funding and Council underwriting arrangements for Folk & Roots festival 2024 (report Cllr Grant)**

It was resolved to accept the following proposals;

- a. To commit to staging the Malmesbury Folk and Roots Festival as a one-day Festival September 2024 in the Cloister Gardens with no rental charge levied.
- b. To retain £2,000 of the 2023 Festival “profit” as working capital for the 2024 Festival
- c. To note the intention to pay an honorarium of £2,000 to the Festival Organiser for the 2024 event and include in the budget for the 2024 event.
- d. To underwrite the costs of the 2024 Festival from Town Council funds up to £2,000.
- e. The Town Council to act as Temporary Events Notice Licensee
- f. To appoint a representative of the Town Council to the 2024 Festival Working Party

- g. The proposed budget for the 2024 Festival is presented to P&R for its consideration and to inform its decision on the percentage to be paid to the Mayor's Charity Fund.

Meeting closed at 8.09pm